December 13, 2005

MEMORANDUM TO: Luis A. Reyes

Executive Director for Operations

Jesse L. Funches Chief Financial Officer

FROM: Annette L. Vietti-Cook, Secretary /RA/

SUBJECT: STAFF REQUIREMENTS - COMSECY-05-0057 - FOURTH

ANNUAL REPORT - BROADCASTING OF COMMISSION

MEETINGS OVER THE INTERNET

The Commission has approved elimination of future annual reports on the Webcasting program and agreed to include direction on continuation of this program as part of the annual budget process. As such, the Commission requests that the same type and level of information about this program is provided to the Commission in the annual proposed budget submission.

cc: Chairman Diaz

Commissioner McGaffigan Commissioner Merrifield Commissioner Jaczko Commissioner Lyons

OGC OCA OPA

Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)

PDR