December 6, 2011

MEMORANDUM TO: R. W. Borchardt

Executive Director for Operations

Stephen G. Burns General Counsel

FROM: Annette Vietti-Cook, Secretary /RA/

SUBJECT: STAFF REQUIREMENTS – BRIEFING ON EQUAL

EMPLOYMENT OPPORTUNITY (EEO) AND SMALL

BUSINESS PROGRAMS, 9:30 A.M., THURSDAY, DECEMBER 1, 2011, COMMISSIONERS' CONFERENCE ROOM, ONE WHITE FLINT NORTH, ROCKVILLE, MARYLAND (OPEN TO PUBLIC

ATTENDANCE)

The Commission was briefed by the NRC staff on the status of the agency's Equal Employment Opportunity (EEO) Program and Small Business Programs. The Commission was also addressed by the Chapter President of the National Treasury Employee Union (NTEU).

The staff should provide the Commission information about NRC contractors' access to the agency's Civil Rights Program, including contractors' knowledge of the program and the circumstances under which the program may be available to them.

cc: Chairman Jaczko

Commissioner Svinicki Commissioner Apostolakis Commissioner Magwood Commissioner Ostendorff

CFO OCA OIG OPA

Office Directors, Regions, ACRS, ASLBP (via E-Mail)

PDR